

ASSIGNMENT LIST (ICS 204)

1. Incident Name: Philomath Wildfire Training		2. Operational Period: Date From: 10/15/2026 Date To: 10/15/2026 Time From: 0800 Time To: 2000		3. N/A Branch: N/A Division: N/A Group: Damage Assessment Staging Area: N/A										
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>Example Operations Chief EX-OPS</u> Branch Director: <u>N/A - no branch activated</u> Division/Group Supervisor: <u>Example Assessment Supervisor EX-GROUP</u>														
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information										
Resource Identifier	Leader													
EX-ASSESS-01	Example Team A Lead	2	Exercise contact: EX-GROUP	See reporting details in block 6										
EX-ASSESS-02	Example Team B Lead	2	Exercise contact: EX-GROUP	See reporting details in block 6										
EX-ASSESSMENT-SUP	Example Assessment Supervisor	1	Exercise contact: EX-GROUP	See reporting details in block 6										
Confirmed for assignment at 1900 on 10/14 (exercise update); supervisor counted separately.														
6. Work Assignments: 0830: Report to the EOC assessment briefing room for check-in and current access authorization. Two buddy teams conduct exterior observations in released areas only, using approved routes and the briefing map. Record confirmed observations on assessment forms; flag locations needing specialist follow-up. Do not enter structures. Check in with the supervisor at departure, hourly and on return. By 1700: Send confirmed reports to the Situation Unit; document work before handover. Equipment / supplies: Assessment forms, radios, approved PPE.														
7. Special Instructions: Released areas only after briefing; no structure entry. Watch for unstable structures, damaged utilities, smoke and traffic. Use approved PPE and routes. Stop work and report hazards. If contact is lost, stop work and follow the briefing contingency procedure.														
8. Communications (radio and/or phone contact numbers needed for this assignment): <table border="0"> <tr> <td><u>Name/Function</u></td> <td><u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u></td> </tr> <tr> <td>Group supervisor /</td> <td>Exercise contact: EX-GROUP</td> </tr> <tr> <td>EOC Operations /</td> <td>Exercise contact: EX-OPS</td> </tr> <tr> <td>Logistics / requests /</td> <td>Exercise contact: EX-LOGS</td> </tr> <tr> <td>Urgent safety concern /</td> <td>Stop work; alert supervisor via EX-GROUP</td> </tr> </table>					<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>	Group supervisor /	Exercise contact: EX-GROUP	EOC Operations /	Exercise contact: EX-OPS	Logistics / requests /	Exercise contact: EX-LOGS	Urgent safety concern /	Stop work; alert supervisor via EX-GROUP
<u>Name/Function</u>	<u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u>													
Group supervisor /	Exercise contact: EX-GROUP													
EOC Operations /	Exercise contact: EX-OPS													
Logistics / requests /	Exercise contact: EX-LOGS													
Urgent safety concern /	Stop work; alert supervisor via EX-GROUP													
9. Prepared by: Name: <u>Example Resources Lead</u> Position/Title: <u>Resources Unit Leader</u> Signature: <u>Unsigned example</u>														
ICS 204	IAP Page <u>5</u>	Date/Time: <u>10/14/2026 1930</u>												